

In order to enhance our ability to provide clients, donors and volunteers with the best services, opportunities, and choices possible, the Action Center (AC) collects and uses certain information. This policy explains what information we collect, with whom we share it, and how you can direct us not to share certain information with certain parties. The practices described in this policy are applicable to current and former clients, donors and volunteers of the Action Center. This policy also explains how we protect the security and confidentiality of our client and volunteer information.

Our Duty to Safeguard Your Protected Information

We are required to protect the privacy of your identifying information and to give you notice about how, when, and why we may use or disclose any information you may give us.

Information We Collect

We may disclose some of the information we collect as described above to agencies that require us to collect demographic and evaluative information or that perform services on our behalf. We only provide information that is aggregated, that is collected and distributed as a group. Individual data is never shared. We never share names or lists of donors or volunteers with outside parties.

How We May Use and Disclose Your Information

We use and disclose collective information for a variety of reports. We have a limited right to include some of your information for reports.

Security and Confidentiality of Your Information

We take steps to safeguard all personal information. We restrict access to private personal information about you to those employees and volunteers who need to know that information. We also maintain physical, electronic and procedural safeguards that comply with federal regulations to guard your private personal information.

Changes to this Policy

We may amend this policy at any time.

This policy replaces any other statements about our information practices.